



First Grade Technology Curriculum

2000/2001

Prerequisite skills: All Kindergarten technology curriculum

Most instructional technology skills will be learned and demonstrated through curriculum activities designed.

Standard One : Basic Operations and Concepts:

1. Students will gain a sound understanding of the operations of technology systems and
2. Students will demonstrate proficiency in the use of technology.

- ___Be able to use side and bottom scroll bars
- ___Be able to open a program
- ___Uses proper startup and shutdown for a CDROM
- ___Know what the menu bar is
- ___Can resize and close a window
- ___Can remove a CD disk by clicking on it and using command + Y
- ___Be able to print using file to print and Command + P

Pre-Keyboarding Skills: (Becoming familiar with the keyboard)

- ___Know that the right hand/left hand should stay on their side of the keyboard
- ___Use the command key
- ___Can locate letters
- ___Can use shift key
- ___Can find and use punctuation keys, question mark, period and exclamation point
- ___Can use arrow keys

Standard Two: Social, Ethical, and Human Issues (Continue using the Kindergarten)

1. Students will understand privacy, copyright, licensing and intellectual property issues.
2. Students will practice responsible use of hardware, software and information.

- ___Be responsible for and take care of technology equipment
- ___Show proper conduct in the tech lab setting and at classroom computers
- ___Sign and Follow the Caledonia Acceptable Use Policy for hands-on Internet use

Standard Three: Productivity Tools

1. Students will learn and use productivity tools to enhance learning, increase productivity.
2. These will include such tools as word processing, database, spreadsheet, multimedia programs.

Word Processing (Must complete at least one small project such as a picture with a short message.)

- ___Can open the program and choose word processing
- ___Can click on text tool (A)
- ___Can change font and size
- ___Can type a short sentence with capital letter to start and correct punctuation to end

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Drawing/Paint Program Skills:

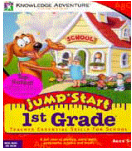
- Can use the text tool (A)
- Be able to choose and place a graphic
- Can copy a picture

Standard Four: Tools for Communication and Research

1. Students will locate, evaluate and gather information, communicate, collaborate, publish
variety of sources include the internet and CD Roms.
2. Students will apply strategies to assess the credibility of information sources.

- Students can use CD Roms for learning about curriculum, viewing pictures, or listening to stories
- Teachers will model internet use
- Students can participate in online activities with a signed AUP form.
- Students can access and use teacher selected sites on the Internet (previewed site o
- Can log on to the Internet
- Can use backward, forward and home buttons

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First Grade Vocabulary



Application or program is a piece of software that performs certain



CD Rom- A silvery plastic disc that looks just like a music CD. A si
more information than a whole set of encyclopedias!



Command key - key you can use to give you another set of commands. C
commonly used shortcuts. For example, pressing Command+S in many pr
what you are working on.



Font - the type of print your program uses



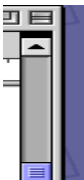
graphic - an electronic picture



Menu Bar - top instructional bar that allows you to choose actions



number pad -a separate part of the keyboard with numbers(calculator)



Scroll bar -a horizontal or vertical bar along the side of the windo
parts of a page into view.

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First Grade Vocabulary Con t



Shift Key - this key is used to capitalize a word or add symbols.

Word processing - the way you type with a variety of tools

