



**CALEDONIA COMMUNITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
ADMINISTRATION OFFICE BOARD ROOM
DECEMBER 11, 2023**

MINUTES

- 1. Call to Order** – President White called the meeting to order at 6:00 p.m.
- 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 3. Roll Call** – Secretary Pro Tem Morris called the roll.

Present: Barber Garcia, Brandow, Morris, Saidoo, White
Absent: Isic, Nichols

4. Consent Agenda

- a. Motion by Saidoo supported by Barber Garcia, that the board approves the consent agenda as presented:
 1. November 28, 2023 Special Meeting Minutes
 2. December 2023 Personnel Report
 3. November 2023 Payables

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White
Nays: None
Motion Carried.

5. Discussion Items

- a. Neola Policy Second Reading - The Superintendent gave a second reading of updated policies as recommended by the policy vendor Neola. The Board will vote for the first reading during the action item portion of this agenda.
- b. Bid Package 2 - Dutton Elementary - The Executive Director of Operations and Transportation presented the remaining categories of this bid pack. The Board will vote during action items.
- c. Ski Team Conference Affiliation - The Superintendent and Varsity Ski coach spoke to the request for the conference affiliation change. The Board will vote during action items.

- d. Special December Board Meeting - The Board will schedule a special meeting to address additional topics prior to the holiday break. The Board will vote during action items.

6. Board and Superintendent Reports

- a. Teaching and Learning Committee - The chairperson shared the highlights of the committee meeting which included the following agenda topics: Staff Professional Development, School Index Reports, Finance and Operations update and Superintendent legislative information.
- b. Finance and Operations Committee - The chairperson shared the highlights of the committee meeting which included the following agenda topics: Ski Team Conference Affiliation, Bid Pack 2 - Dutton Elementary, Finance Report and Budget Amendments, 2014 Refunding Bonds, MARSP Retirement seminars, WMTC Tri-county Initiative, Superintendent legislative update.
- c. Board Reports - Wish of positivity for the upcoming holidays to the community.
- d. Superintendent Report - Student proposed Veterans Memorial at CHS with fundraising at a future Varsity basketball game and tshirt sales, Varsity basketball game recognition to Caledonia Elementary for their Blue Ribbon Award, Congratulations to State Honors Choir invitation recipients, Academic All State recognition to Golf, Tennis and Football teams.

7. Public Comment - There was no public comment.

8. Action Items

- a. Neola Second Reading and Adoption
 - i. Motion by Saidoo and supported by Barber Garcia, that the Board conduct a second reading and adopt immediately the following Neola policies 0154, 1540, 2370.01, 7540.03, 8305, and 8531.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White
 Nays: None
 Motion Carried.

- b. Bid Package 2 - Dutton Elementary
 - i. Motion by Saidoo and supported by Barber Garcia, that the Board approve The Christman Company to initiate contracts for the construction of Dutton Elementary from 2023 bond funds for the following bid categories and amounts as presented:

WC 05 Site Concrete	Choice Concrete Construction	\$347,770
WC 06 Asphalt Paving	Rieth-Riley	\$547,600
WC 07 Fencing	Straight Line Fencing	\$ 57,720
WC 08 Landscaping	Procure Landscape Mgt	\$122,105
WC 08A Playground Equipment	Sinclair Recreation, LLC	\$819,000
WC 09 Precast Concrete	Fabcon Precast	\$854,460

WC 12 Structural & Miscellaneous Steel	FCC Construction, Inc.	\$465,583
WC 14 Roofing & Sheet Metal	Versatile Roofing Systems, Inc.	\$1,114,700
WC 15 Metal Panel Systems	Lansing Glass Company	\$259,434
WC 18 Glass, Glazing, & Aluminum Entrances	Vos Glass, Inc.	\$525,500
WC 20 General Trades	Nugent Builders, Inc.	\$1,545,555
WC 21 Walls & Ceilings	Phoenix Interiors	\$746,200
WC 22 Flooring & Hard Tile	Ritsema Associates	\$466,035
WC 24 Painting & Wallcoverings	Eckhoff & Devries Painting & Wallcovering, Inc.	\$124,825
WC 25 Signage	Universal Sign, Inc.	\$ 31,501
WC 25A Athletic Equipment	Bareman and Associates, Inc.	\$139,580
WC 26 Fire Protection	Triad Fire Suppression	\$175,630
WC 27 Mechanical & Plumbing Systems	Alternative Mechanical, Inc.	\$3,379,271
WC 28 Electrical & Fire Alarm Systems	Circuit Electric, Inc.	\$1,960,435
WC 28A Communication Systems	Parkway Electric & Communications, Inc.	\$203,900
WC 28B Multi-Media Systems	Digital Age Technologies, Inc. (DAT)	\$203,670
WC 28C Security Systems	Knight Watch, Inc	\$ 96,245
WC 29 Food Service Equipment	Stafford-Smith, Inc.	\$450,214

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White

Nays: None

Motion Carried.

c. Ski Team Conference Affiliation

- i. Motion by Saidoo and supported by Barber Garcia, that the Board approve the request for the Caledonia Ski Team to join the Lake Michigan Ski Conference.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White

Nays: None

Motion Carried.

d. Special December Board Meeting

- i. Motion by Saidoo and supported by Barber Garcia, that the Board approve the scheduling of a Special Meeting on Wednesday, December 20, 2023 at 6:00 p.m.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White

Nays: None

Motion Carried.

9. Closed Session

- a. Motion by Saidoo and supported by Barber Garcia, that the Board convene in closed session per Section 8(f) of the Open Meetings Act to review applications materials for the position of Superintendent.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White
Nays: None
Motion Carried.

The board met in a closed session at 6:24 p.m.

- b. Motion by Saidoo and supported by Barber Garcia, that the Board reconvene in open session.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White
Nays: None
Motion Carried.

The board reconvened in regular session with no formal action being taken at 6:47p.m.

10. Additional Action Item

- a. Interview Schedule
 - i. Motion by Saidoo and supported by Barber Garcia, that the Board select Dirk Weeldreyer as a candidate for an interview.

Ayes: Barber Garcia, Brandow, Morris, Saidoo, White
Nays: None
Motion Carried.

11. Additional Discussion Item

- a. Interview Preparation - The Board President led a discussion of preparation for an interview to take place during the December 20, 2023, Special meeting.

12. Adjournment

- a. Motion by Saidoo and supported by Barber Garcia to adjourn at 8:52 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 11th day of December 2023, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 27th day of December 2023.

Tim Morris, Secretary Pro Tem
Board of Education